

Job Description for HISKids Vocal Choir Director

Overview: The HISKids helps the children's ministry fulfill its mission to inspire, nurture, and equip children and families to be rooted in Christ, foster loving relationships, and make His Kingdom visible. The director facilitates a group of children for rehearsals and anthems. Music, supplies, training, support, and financial compensation are provided.

Description and Responsibilities:

- Result #1:** The HISKids director is responsible for providing musical Direction and instruction to students of the CCPC vocal choirs and student soloists for rehearsals, worship participation, musicals and additional performances out in the community.
- Result #2:** The normal rehearsal schedule is once weekly on a day to be determined using input from parents and availability of the director, but may include additional rehearsals for the holiday and spring seasons, to support planned musicals and/or events.
- Result #3:** The HISKids season begins in mid-August and runs through May.
- Result #4:** Choir levels currently include: Grades 1-3 – K. C. Praise and Grades 4-8 – K. C. JAM. Each choir typically serves in worship, vocally, one Sunday per month. Christmas eve worship services, Easter services, musicals, and community engagements will also be part of the director's spectrum of duties.
- Result #5:** The director will regularly collaborate with the Director of Children's Ministries, to support the overall themes of the Christian Education program to comprehensively plan and select music and teach biblical Christian theology in the form of music instruction.
- Result #6** The director will work with the worship team to schedule anthem dates.
- Result #6:** The director has attended the annual Children's and Youth Training Event, is versed in the CCPC child safety policy, and has successfully passed the required CCPC background check.
- Result #7:** People who know the director say that s/he has been authentic in her/his Christian faith and is a godly example to walking out a faith lived for Jesus.
- Result #8:** The Director of Children's Ministries, HISKids accompanist, and bell choir director have been informed of any planned absence with as much prior notice as possible, but at least one week in advance or of any unexpected absence (illness, emergency) preferably no later than 8 a.m. on Sunday morning. This provides time for alternate arrangements to be made.

Team Composition (number): 2 or more: Vocal Director and accompanist.

Time Commitment: 4-5 hours a week: 1-2 hours of lesson preparation or rehearsal and/or selection of music, per week. 1.5 hours in rehearsal each week—arriving at least 15 minutes early and staying until all children have departed or 2.25 hours on Sunday's when choirs participate in worship (9:00 a.m.-11:15 p.m.) and any periodic planning meetings.

Special Talents, Skills Preferred: A vibrant faith and desire to build meaningful relationships with children and their families. Willingness to relate to children, loving, nurturing, ability to read music and direct choirs. Prior experience working with elementary and middle-school aged

students, in a music instruction setting is necessary. Flexibility is important. Willingness and ability to plan rehearsals, as needed (warm-ups, game songs, sectionals, etc.). Possessing experience and a level of direction that would be given a professional rating of "Very Good" among the music community.

Resources and Training Provided: Attend the annual leader training event and read the Child Protection Policy, completing the attached application and agreement to comply with the policy. This position reports to the Director of Children's Ministries, who will oversee the work of the director, provide coaching, and support along the way. In the future, a Director of Music may be employed by CCPC to oversee his/her work. At such time, the DM, the DCM, HISKids Director and HISKids Accompanist will work in collaboration to schedule and provide a well-planned musical vocal experience for our participating students.

Other Notes: An audition will be a part of the interview process.

Compensation: This position is financially compensated. More details will be made available during the interview process with serious candidates.