



Central College

Presbyterian Church

Ministry Description

KIOSK GREETER

Overview: The Kiosk Greeter helps the children's ministry inspire, nurture, and equip children, youth, and families to be rooted in Christ, foster loving relationships, and make His Kingdom visible by ensuring that each student entering the student ministry event is warmly greeted, visitors are given appropriate assistance, and everyone feels important and welcome.

Description and Responsibilities:

- Result #1:** Be sure that kiosk or print station is plugged in, turned on, and your cell phone has been connected to the correct print station or kiosk.
- Result #2:** All children and families have been greeted when they have come to Kidz church, children's worship, Sunday school, Sanctuary worship, or HISKids vocal/bell choirs.
- Result #3:** All children have been checked in via the Connect kiosk or a print station so an accurate attendance record may be recorded.
- Result #4:** Basic personal and family information has been logged into the Connect System for all visitors using a kiosk or print station. A green Registration form has been provided to parents/grandparents for return at a future date.
- Result #5:** Name tags have been printed and applied to their person for each child who attends. Temporary name tags have been provided for guests, if name tags fail to print.
- Result #6:** Visitors have been walked to the appropriate ministry room or area and been introduced to children's ministry staff (DCM, Nursery coordinator or care giver) or partners (adult volunteers) and/or other children.
- Result #7:** The print station or kiosk has been properly shut down, unplugged at 11:15 a.m. and returned to their correct storage location.

Team Composition (number): 8-17

Time Commitment: Sundays: 9:00-9:45 a.m. and 10:30-11:15 a.m., Rotating Schedule

Special Talents, Skills Preferred: a warm smile; a willingness to converse with strangers; the ability to connect people with each other, ability to use Connect system, etc. (Training is provided)

Spiritual Gifts: Any of the following: Discernment, Helps, Hospitality

Resources and Training Provided: Varies, depending on the event or program. The Kiosk Team Leader and Director of Children's Ministries will provide coaching and support.

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